



## **Packer / Handyman – Plettenberg Bay**

**Green Meets Africa (GMA)**– a fast paced industry innovator looking for talented individuals that will make the difference within our global standards that drive our quality and value. We are eco-friendly, environmentally focused with a fast-paced attitude that's drives service and market relevance. We are a brand for the future with an African vision.

**Greenmouse Africa**, an evolutionary division within our core that cares for both the planet and our society. As a household necessity, we deliver quality consumer cell phone and technology advancing accessories, developed, and manufactured from partly recycled materials. Our sustainable and minimal packaging formula supports the future, allows for ease of use and simple yet visible product selection.

Our goal is to be seen in all FMCG outlets across and through Africa. We offer outstanding servicing to our customers, attention to detail with our superb quality products, that is easy on the pocket and available for consumers wherever they may be. If you enjoy excelling and growing within this type of environment, please send us your CV and motivational letter.

### **DUTIES**

#### **Primary**

- Picking and Packing customer orders
- Processing and checking returns
- Stock check, counting, stock take
- Collecting stock from the warehouse and delivering to the Plett office

#### **Secondary**

- General warehousing/office duties (filing/admin/Order checking/Team support where needed)
- Assist with deliveries to clients in and around the Garden Route
- Assisting with the cleaning of the warehouse and office
- Specialised skill such as Handy Man, Data capture, basic computer literacy, would be advantageous

#### **Requirements**

- Good understanding and strong communication skills in English and Afrikaans (Verbal and Written)
- Good use of numeracy skills
- Proactive approach with good solution skills and attention to detail
- Be able to follow and understand instructions when delivering and collection of stock to office, warehouse and clients and merchandising.
- Be able to converse and interact with clients at store level, and fellow work colleagues
- A valid driver's licence would be advantageous
- Well presented, energetic team player, strong values, honest with integrity

**Salary** – to be discussed at interview

**Reports to** – Warehouse Manager

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#### **Greenmouse (Pty) Ltd**

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